



# Southeast Campus School

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## The Home for Little Wanderers Southeast Campus Day School

### 2020-2021 SCHOOL YEAR PLAN

Plymouth, MA - 8/14/2020

The following comprehensive plan is created for Southeast Campus Day School's community of students, families, faculty, and staff based on guidance from state and local agencies and current health and safety information. Southeast Campus and The Home for Little Wanderers has the right to amend the 2020-2021 School Year Plan at any time. Effective 9/2/2020, the plan contained within this document shall remain in effect until further notice. Guardians and sending districts and agencies will be given prompt notification if changes are made and/or if the plan is discontinued.

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## Executive summary

Southeast Campus School is a Massachusetts-approved Chapter 766 private therapeutic school located on 53 rural acres in Plymouth, Massachusetts. The school serves day and residential students in elementary, middle, and high school. Southeast Campus serves students of all genders and gender identities. Southeast Campus School serves students on IEPs who are typically considered high-need students. Southeast Campus School integrates education, clinical intervention, social/emotional learning, and vocational skill development into a full academic curriculum that meets all state and federal standards. Southeast Campus School focuses on the whole student and addresses educational, psychological, and co-regulatory needs through hands on learning, individual and group therapy, and community building. We are a treatment-based school that provides strengths based, trauma informed, and restorative practices to our students, many of whom present with a myriad of emotional and/or psychiatric disorders. Many students at Southeast Campus have extensive educational gaps and historical difficulties being successful in a traditional classroom environment. We focus on academic, social, and clinical engagement through a relational and restorative lens. All our licensed educators, clinicians, and support staff are trained in trauma informed care and Therapeutic Crisis Intervention. Southeast Campus School follows a 216-day school year schedule and offers year-round support to our students and families.

The 2020-2021 School Year Plan is being implemented to support all students, families, faculty, and staff in safe and conscientious participation in a fulfilling and therapeutically-effective school program with stringent safety precautions in place to minimize the risk of COVID-19 communication. The guidelines upon which the plan is built have been provided by the Centers for Disease Control and Prevention (CDC), World Health Organization (WHO), Massachusetts Department of Early Education and Care (EEC), Department of Elementary and Secondary Education (DESE), and Department of Public Health (DPH), as well as in consultation with agencies and organizations local to Plymouth county.

Southeast Campus Day School announced the closure of its day facilities on March 13, 2020. Through the remainder of the 2019-2020 school year, Southeast Campus School offered robust remote daily programming to all students who remained at home while also maintaining continuity of educational services for residential students on campus. The Home for Little Wanderers created a COVID-19 Response work group including the principals, the nurses, the



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vice president of risk management, and program directors to create organize and implement systems that will support the safe re-opening of Southeast Campus Day School and Clifford Academy. In June 2020, Southeast Campus School announced a limited re-opening of its day facilities for the Summer Session running from July 6 to August 24, 2020. During this period, 25% of students returned to in-person school programming.

The Home for Little Wanderers school programs have assessed feasibility for re-opening plans based on residential and remote programming through the spring as well as a limited in-person return to day students during the 2020 Summer Session. Southeast Campus School maintains the infrastructure, staffing, and available space to return all students to in-person schooling within safety guidelines and standards, including social distancing according to state guidance and specification, provision of PPE, comprehensive staff and student straining, and clearly defined health and intervention protocols.

This 2020-2021 School Year Plan is designed with In-Person school structures as the default for all day students with Remote and Hybrid structures and individual learning plans available to all students based on family preferences and the health and safety needs of the community.



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## Letter from the Superintendent



August 10, 2020

The Home for Little Wanderers  
Letter from the Superintendent  
September 2020 School Re-Opening Plans

The Home for Little Wanderers is committed to advancing educational, emotional, social, and behavioral development in our schools and providing educational opportunities that promote the physical and emotional well-being of the children and families we serve. Throughout these unprecedented times we continue to be steadfast in our dedication to healthy children and families.

Since the beginning of the pandemic, The Home for Little Wanderers' leadership team has worked unabated to ensure the health and safety of children and their families, as well as the staffs and communities of our schools and programs. As the local, state, and national responses to COVID-19 continue to evolve so too will our schools continue to create and implement safe policies focused on the safety and wellbeing of students and families while following the guidelines and recommendations from DESE and other state, local, and national entities.

When developing the In-Person, Hybrid, and Remote learning options for the 2020-2021 school year, The Home for Little Wanderers' leadership team regarded the recommendations and guidance of educational leaders, healthcare professionals, and government agencies as well as the families and staff who make up our school communities. Based on a thorough examination of our safety protocols as well as the feedback from our guardians and sending districts, The Home for Little Wanderers will return its schools to In-Person programming in September 2020 while also maintaining robust Hybrid and Remote programming modalities for families who prefer an alternative to In-Person school during this extraordinary moment.

The leadership team at The Home for Little Wanderers will continue to monitor the recommendations from CDC, DPH, DESE, EEC and others and we will make and communicate adjustments according to the latest information as well as regularly solicited feedback from families and districts. The safety and well-being of children and families remains the priority of The Home for Little Wanderers schools as we strive to deliver in-person educations appropriate to the specialized needs of some of the Commonwealth's most disadvantaged students.

Sincerely,

Lesli Suggs, LICSW  
President & CEO



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## In-Person learning model:

Southeast Campus School maintains the infrastructure, staffing, and available space to return all day students to in-person schooling within safety guidelines and standards. Southeast Campus Day School intends to re-open with an adjusted In-Person model in September 2020. Hybrid and Remote models will also be established and supported, so flexibility can be afforded to students, families, and sending districts based on preference, changes to public health guidance, or administrative decisions based on clearly defined health and safety protocols.

### Instructional Hours and Classroom Arrangement

- Students will receive a full daily schedule meeting DESE instructional hours requirements including required courses, elective and enrichment periods, individual and group clinical therapy, on-site vocational opportunities, social/emotional activities, and any OT/SLP/Reading services indicated by their IEP.
- Students are arranged in class groupings of no more than 6 students, appropriate to their age, grade, and educational/developmental levels. These class grouping will be assigned a classroom which will be the primary location for their educational services and a homeroom teacher to act as a group advisor.
  - Students will be provided school materials for their personal use only, and assigned classroom spaces for socially distance seating as well as storage of personal property.
  - Laptops, tablets, chromebooks, and other technology used in classrooms will be disinfected before and after each use.
- The academic schedule allows teachers to safely move between class groupings in order to ensure students are being taught by appropriately licensed teachers in each discipline while limited points of contact between students are maintained.
  - Teachers transitioning between classrooms are afforded time for safe hygiene practices between transitions.
  - Some classes, including physical education, group therapy, and vocational skills will require class groupings to transition to a different classroom or building. The



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schedule includes cleaning periods for safe disinfection of these spaces between group uses.

- Weather permitting and as much as possible, physical education, group therapy, and vocational classes will be held outdoors in appropriately maintained spaces. All activities will be contactless and adhere to social distancing recommendations.
- Mask breaks are included in student scheduling.
- SEC students have the availability of an area separated from the group or program activities when required for emotional or behavioral separation. SEC's policies include guidelines for staff, persons responsible for implementing such procedures, duration of the procedures, observation requirement and documentation of separation practices. This also includes notifications for administrative approval for a student who has been separated from their group or activity for more than 30-minutes. The procedure clearly states that the room is never locked, and the space must be physically safe and appropriate to the population at Southeast Campus School.
  - SEC does not use seclusion interventions.
  - It is our priority to assist students in regulating, based on their individual social emotional needs, and returning them to their group or program activity in a safe and timely manner. Students outside the classrooms are encouraged to wear PPE if removed and to take space for coping activities outside as much as they are willing.
  - SEC employs a School Behavior Counselor who maintains supervision of students outside of class, provides support for safe and healthy behaviors when outside of class (including hand hygiene before returning to class), and works with students to co-regulate and return to assigned class groupings in a timely manner.
- Classrooms are arranged with at least 3 feet of distance between student desks and non-essential furniture removed.
- Social distancing indicators are marked on classroom and hallway floors.
- Signage regarding masking, handwashing, social distancing, allergies, and safe hygiene is posted in all areas and school buildings.



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## Daily Screening and School Entry

As part of the social compact of maintaining a healthy school community, students, and staff must stay home if they are feeling sick or have any symptom associated with COVID-19.

Southeast Campus School will screen all staff and students before they are permitted to enter the school buildings following these requirements:

- Students and Staff must wait in a socially-distanced line at the base of the stairs of the front porch entrance of the school to ensure that no individual is allowed to enter the building until they successfully pass the screening.
- Sean Clark (Principal), Penelope Deardorff (Lead Teacher), or Tara Whooley (Clinical Coordinator) will conduct all screening activities prior to students and staff being permitted into the school building.
- All health check responses will be recorded and maintained on file, for both students and staff.
- Screener will verbally screen children by asking the following questions. If any of the below are yes, the child will not be allowed to enter the building. The child must return home and will be provided an isolated space until transportation is available. It is the responsibility of the guardian or caregiver to arrange immediate transportation to students being sent home.
  - Today or in the past 24 hours, have you or any household members had any of the following symptoms:
    - Fever (temperature of 100.0F or above)
    - Felt feverish or had chills
    - Cough
    - Sore throat
    - Difficulty breathing
    - Gastrointestinal symptoms (diarrhea, nausea, vomiting)
    - Fatigue (Fatigue alone should not exclude a child from participation.)
    - Headache
    - New loss of smell/taste



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- New muscle aches
- Any other signs of illness
- In the past 14 days, have you had close contact with a person known to be infected with the novel coronavirus (COVID-19)
- SEC staff have been trained to conduct regular visual inspections of each child for signs of illness, which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness, as well as confirm that the child is not experiencing coughing or shortness of breath. In the event a child is experiencing shortness of breath or extreme difficulty breathing, SEC will call emergency medical services immediately and notify guardians.
- All staff, guardians, children, and any individuals seeking entry into the program space must self-screen at home, prior to coming to the program for the day.
  - Self-screening shall include checking for symptoms including fever, cough, shortness of breath, gastrointestinal symptoms, new loss of taste/smell, muscle aches, or any other symptoms that feel like a cold. Anyone with a fever of 100.0F or above or any other signs of illness will not be permitted to enter the program.
- Individuals who decline to complete the screening will not be permitted to enter the program space.

## **Masking expectations:**

- When entering and exiting school buildings and during all transitions, students and staff are expected to wear a mask.
- Masks must be worn properly to cover nose and mouth.
- Students and staff may take mask breaks if they are outside and maintaining 3-6 feet separation from others and if they in the classroom seated with 3-6 feet separation from others.
- Students and staff are encouraged to bring their own mask or appropriate face covering they find comfortable. SEC will provide masks to those who do not bring their own.
- Exceptions to masking expectation will be made for students with behavioral/medical reasons.



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## Southeast Campus School Cleaning and Preventative Measures:

SEC ensures reasonable measures are in place to minimize exposure to disease through germs, fluids, and excretions. SEC School has intensified general cleaning, sanitizing, and disinfecting routines. Additionally, extra attention is given to high touch or high use surfaces or those specifically touched by symptomatic or ill individuals.

The Home for Little Wanderers has secured PPE and cleaning and disinfecting supplies and materials in a 3-month supply. These include:

- Disinfecting wipes / spray
- Hand sanitizer
- Paper towels
- Facemasks and -shields including a supply of N95
- Disposable Gloves

The following is the Cleaning Schedule that identifies what items must be cleaned, sanitized, or disinfected and with what frequency. This daily cleaning schedule for staff (before, during, and after programming) is to ensure all areas, materials, furniture, and equipment used by students and staff are properly cleaned, sanitized, or disinfected. Whenever appropriate, students are instructed and encouraged to participate in cleaning behaviors in classroom spaces.

LOCATION	ITEM	ACTION	FREQUENCY	STAFF RESPONSIBLE
Classrooms	Student Desks, Countertops,  Teacher Desk(s)	Clean & Disinfect	Daily	Janitorial Staff
Classrooms	Pens, Markers, Supply Cases, Calculators,	Clean & Disinfect	After each use / Daily	Classroom Teacher



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	Keyboards, Fidgets, Handles			
Bathrooms	Sinks, Toilets, Doors, Handles	Clean & Disinfect	After each use	Hall Staff
Entry Ways	Door Handles	Clean & Disinfect	After each use	Hall Staff admitting client entry
Gym	Door Handles, Sports Equipment	Clean & Disinfect	After each use	Staff/Teacher accompanying grouping
Building Exterior Spaces	Handrails, Window areas used for knocking	Clean & Disinfect	Daily	Janitorial Staff

At the end of each day, all areas, materials, furniture, equipment, supplies are properly cleaned, sanitized and disinfected by SEC janitorial staff (MA State Cleaners).

All cleaning, sanitizing, and disinfecting solutions are stored in the supply cabinet of the Medical Building as well as the School Staff Room that is accessible to staff in each area of the program but out of reach of the students.

Robert Stowe, Facilities Manager, is responsible for obtaining and maintaining inventory of essential cleaning supplies and hand hygiene products.

Supplies for hand hygiene are adequate and placed appropriately throughout the program. There are hand sanitizers located in the following areas of the Day School:

- Entry to the school
- In each classroom
- Entry to Medical Building
- Entry to Administration Building
- Entry to Dining Hall

Materials required to assist with and clean up after toileting are available in bathrooms.



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## **Breakfast and Lunch procedures:**

- Meals are provided to all students in individually packaged meals produced freshly on-site. Meals are delivered to eating areas in thermally insulated containers that are thoroughly disinfected between uses according to ServSafe guidelines.
  - All Food Service staff have completed ServSafe COVID-19 update trainings.
  - Food preparation areas are cleaned and sanitized according to strict specifications.
- Students are provided meal order slips with which they place their food orders for breakfast and lunch. These are gathered by teachers and food choice requests are communicated to food service staff.
- Meals are served to students in classrooms or in designated outdoor eating spaces, as determined daily by class groupings.
- Teachers facilitate the clean-up and sanitization of eating areas following mealtimes.

## **Other procedures:**

- Students will not gather for any assemblies or group gatherings.
- School water fountains are placed out of service. Water is provided to students in individual water bottles.
- Visitors will be prohibited from entering the school.
- Staff meetings will be done virtually or in an outdoor space maintaining social distancing requirements.
- Parent meetings will be held virtually.



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## Sample In-Person Class Schedule

Student schedules vary according to academic grouping, IEP service delivery, elective content, and vocational participation. The following is an example of a typical daily schedule, but actual daily schedules may differ.

8:10 - 8:35	<b>ADVISORY</b>	Organizational Skills following Daily Screening
8:35-8:55	<b>BFAST</b>	Classroom or Outside
9:00 -9:45	<b>Block 1</b>	ELA
9:45 - 10:30	<b>Block 2</b>	Math
10:30 - 10:40	<b>Break</b>	Mask / Motor Break
10:40 - 11:25	<b>Block 3</b>	Specials: MWF Gym - TuTh Group Therapy
11:30 - 12:15	<b>Block 4</b>	MWF History, TuTh Signal Success (or Vocation)
12:15 - 12:45	<b>LUNCH</b>	Classroom or Outside
12:45 - 1:30	<b>Block 5</b>	Science
1:30 - 1:45	<b>Break</b>	Mask / Motor Break
1:45 - 2:30	<b>Block 6</b>	MWF - Art - TuTh Technology Skills
2:30 - 3:00	<b>Clean</b>	End of Day Routines



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## Hybrid learning model:

Hybrid learning is not the default model for any Southeast Campus students but the model being utilized represents Southeast Campus's commitment to maintaining flexibility in the interest of the health and safety of its students. Students on the Hybrid learning model will have a modified schedule that includes both in-person and remote services in place during the school year. Southeast Campus's hybrid model addresses two primary modalities: Early Dismissal or Temporary Remote Periods. Guardians shall be made aware in advance that due to the individualized nature of these hybrid approaches the plans require a planning period before they can be implemented for a student. **Due to the size of SEC's school population and the availability of appropriately distanced classroom space, a day-on/day-off hybrid structure is not necessitated for health and safety of students.**

Early Dismissal plans will be implemented upon guardian request and in collaboration with the student's sending district. Students participating in this model will arrive in the morning and complete all core academic classes before the lunch break. Following the provided meal, the students will return home on transportation arranged by the sending district. Students will have scheduled remote services in the afternoon to meet requisite instructional hours. These services include remote participation in elective classes, credit recovery programming, and hands-on vocational projects done at home. Students on the hybrid model will have assigned times for communication with a remote teacher and/or clinician during the afternoon periods, as indicated by the individual plan created.

Students participating in Temporary Remote Periods will be afforded the opportunity to move between in-person and learning models over shorter spans of 2-4 weeks when requested by guardians and in collaborative planning with sending districts. This model includes opportunities for continuous learning for students requiring isolation due to COVID-19 exposure. Students in this model will participate in the same structures as those on the full remote model following an individual learning plan until such time as a return to in-person learning is arranged.



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## Remote learning model:

Southeast Campus School maintains the technology, staffing, and available resources to provide remote learning programming to all students. Remote Learning is not the default model for the school, though Southeast Campus does anticipate some students will begin the year participating in Remote Learning. For Remote Learning, students have individual learning plans created which include structured learning time as well as structured time for service delivery as well as suggested at home schedules and other supports for families and caregivers. Students will be expected to access live classes as well as 1:1 sessions with a remote teacher. Services and therapies required by the student's individual education plan will also be provided remotely. Southeast Campus' remote model includes procedures for all students to participate in remote learning, including a system for tracking attendance and participation; alignment of remote academic work to state standards; a policy for issuing grades for students' remote academic work; and methods for teachers and administrators to regularly communicate with students' parents and guardians, including providing interpretation and translation services for parents and guardians with limited English proficiency.

Southeast Campus uses three online academic platforms in a unified process: SeeSaw, Apex Learning, and Google Classroom. These platforms are also used in both In-Person and Remote/Hybrid models as a technological academic support that promotes differentiation of learning materials as well as computer literacy skills. These platforms allow Southeast Campus to deliver both synchronous and asynchronous instruction to remote students as part of an individual learning plan. Southeast Campus's school staffing structure includes teacher schedules dedicated to remote caseloads, which include direct 1:1 instruction, synchronous group instruction, asynchronous school assignments, and remote services including SLP, OT, reading, and clinical therapy. Students participating in Remote Learning work on the same or congruous curriculum and assignments as their In-Person peers and receive materials both electronically and physically delivered or mailed.

General educators, special educators, and related service providers remain on-site while facilitating remote learning and service delivery. Southeast Campus staff collaborate in person



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and/or via video conference daily to ensure the highest level of care is available to all students. Although Southeast Campus intends to re-open schools with an adjusted In-Person model as the default in September 2020, the remote model is provided so flexibility can be afforded to students, families, and sending districts based on preference, changes to public health guidance, or administrative decisions based on clearly defined health and safety protocols.

## **Communication, Attendance, and Grading**

- Southeast Campus staff provides weekly communication with families, guardians, and caregivers (phone, email, videoconferencing) and daily communication with students (phone, email, videoconferencing).
- Attendance is based on participation in daily requirements including live classes, teacher sessions, and daily check-ins.
- SEC will be in regular communication with students, guardians, and sending districts about attendance and engagement.
- Students will be graded using the same letter grading system utilized in the In-Person model.
- An orientation for guardians and caregivers will be held to start the school year on 9/2

## **Academics:**

- All account log-ins for technology platforms utilized by SEC will be provided and maintained by the school. No software or platforms utilized by SEC has an associated cost for students or guardians.
  - Southeast Campus School does not provide chromebooks, computers, tablets, or internet technology to students on Remote Learning plans.
- Students will participate in online learning and access materials electronically through the SeeSaw virtual classrooms assigned to their academic grouping.
  - Participation in this virtual classroom will include communication and collaboration between In-Person and Remote students at SEC.
- Students are expected to log into Zoom to access live classes according to the schedule provided. Attendance is collected and tracked, as are behaviors and work completion. All



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Zoom links are posted on the SeeSaw school platform and communicated directly to students and guardians.

- All assignments are posted daily via SeeSaw as well as resources to aid students in completing their assignment.
  - Students whose classes utilize Google Classroom for uploads and portfolio tracking will find the necessary links provided on SeeSaw.
- SEC teachers will individualize content work to address unique learning needs.
- High Need Students may still be served by through the Hybrid model or In-Person modalities.

### Special Education Service Delivery:

- Service providers will continue to work with students remotely.
- If direct service is provided outside of the classroom, students will receive a specific day/time for services to be delivered remotely.
- If direct service is provided inside the classroom, students will receive remote push-in support from the designated personnel.

### Sample Remote Schedule

As students have individualized schedules created, actual schedules may differ from this example.

8:10 - 9:00	Complete Morning Routines
9:00 - 9:45	Teacher Check-in on Routines, daily prep, review of assignments
9:45 - 10:30	Humanities Zoom (synchronous group instruction)
10:30 - 10:40	Break
10:40 - 11:25	Independent work on assignments
11:30 - 12:15	STEM Zoom (synchronous group instruction)
12:15 - 12:45	Lunch Break
12:45 - 1:30	Art/Electives Zoom (synchronous group instruction)
1:30 - 1:45	Break
1:45 - 2:30	MTF: Direct Services (SLP, OT, Clinical Therapy) 1:1 Zoom
	TuTh: Group Therapy Zoom (synchronous group instruction)
2:30 - 3:00	Complete daily check-out materials and submit



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## Out-of-school time plan

Southeast Campus students' access to online platforms SeeSaw, Apex, and Google Classroom are available at all hours. SEC works with caregivers of Remote students to develop daily structures and behavior patterns that promote intellectual curiosity and independent learning. This may include exploring times of days students are more comfortable developing academic routines. Synchronous and direct Remote opportunities are scheduled within school hours, and asynchronous materials and supports, including some clinical consultation can be available outside traditional school hours.

All students at Southeast Campus School are assigned an individual clinician. Clinician schedules extend beyond school hours, and they are available for student and caregiver support, as necessary. Students, guardians, and caregivers have quarterly Treatment Meetings with the student's team of clinician, teacher advisor, and school principal to review individual therapeutic goals and progress.

SEC school administrators are available to guardians outside of school hours, via phone and email contact information provided to guardians. All SEC families and caregivers receive regular academic updates from a teacher via phone or email at a frequency (daily, weekly, etc.) determined by the guardians and caregivers.



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## Student supports and professional learning

### Student Supports:

Southeast Campus School utilizes a strength-based, relational model of behavioral support that is evidence-based, trauma-informed, and individualized. Southeast Campus School's model is designed to foster youth self-control and determination and to engage students and families as active participants in the process. Program staff always attempt to position themselves as allies for students and families rather than agents of external control. Staff strive to be engaging and responsive to students in order to allow them to feel accepted, supported, and valued.

Southeast Campus School aims to create positive environments that are nurturing, consistent, and predictable. Staff pay careful attention to creating atmospheres that promote the social, emotional, physical, and academic development of each student. For example, milieu staff support pro-social behaviors, assist in daily living activities, and teach healthy relationship skills through modeling and use of the program's behavior support system. On- and off-site activities provide students with opportunities to practice social interactions with adult support.

The behavior support system involves, but is not limited to: clearly stated expectations; policies and procedures that ensure prevention of re-traumatization; identification of triggers and warning signs; clearly defining behaviors; highlighting pro-social behaviors; documentation and utilization of an array of appropriate staff and family responses to negative behaviors; consistent responses that are rehearsed and based on clear understandings of the rules and expectations; natural consequences; development of effective coping skills and approaches to de-escalation; tracking and documenting behaviors; and incorporation of data into treatment reviews and planning. Southeast Campus School works toward understanding how a behavior is related to the context in which it occurs. We believe that behavior serves a purpose. If this purpose is understood, responses can be modified, and students can develop new ways of getting their needs met.



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Staff members will intervene in students' inappropriate behaviors by using Therapeutic Crisis Intervention (TCI). TCI is a trauma-sensitive crisis management protocol developed by Cornell University, which deemphasizes the use of external control and is aimed at preventing crises from occurring, de-escalating potential crises, effectively managing acute crisis phases, reducing potential and actual injury to youth and staff, and learning constructive ways to handle stressful situations. TCI informs the development of an individualized crisis management plan that details youth-specific interventions that staff and other caregivers can utilize to effectively manage student behavior in family, community, and out-of-home settings.

Physical intervention is only used in emergency situations when the student is in imminent harm to oneself or others. Physical restraints are used only when other lawful and less intrusive alternatives have failed or are deemed inappropriate. All SEC School staff have been trained in updates to safety and intervention policy to minimize potential exposure to COVID-19 during physical intervention if necessitated.

Southeast Campus School empowers students to resolve conflicts on their own and in small groups using Restorative Justice practices. With Restorative Justice practices, Southeast Campus School brings students together in peer-mediated, socially distanced small groups to talk, ask questions, and air their grievances. Using restorative justice practices helps to build community within the school, prevent bullying, and reduce student conflicts.

All SEC students participate in the Signal Success curriculum through which students develop and practice important independence and collaborative abilities, participate in practical social/emotional communication and self-reflection activities, explore careers and future planning, and build employable skills and assets to compete for jobs and internships. The curriculum encourages students to practice skills and deepen understanding through multiple modalities. All lessons are designed to engage students with a multi-modal approach and strong emphasis on the application of skills and concepts. Students are introduced to new concepts through short case study readings and activities and then guided through applying these concepts to their own context. Students increasingly build their engagement with the subject matter as they grow in maturity and expertise throughout the course.



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## **Professional Learning**

Southeast Campus School employs educators appropriately licensed in MA to teach the disciplines and grade levels they serve. Southeast Campus School curriculum adheres to Current MA Curriculum Frameworks with content, methodology, and performance criteria appropriately modified according to Individualized Education Plans through differentiated instruction overseen by trained teachers licensed in MA for the teaching of students with Moderate Disabilities.

Southeast Campus School staff participates in four full professional Development days per school year. Additionally, a weekly Professional Development schedule utilizes time following 1pm dismissal on Wednesdays. Professional Development topics for SEC staff include but are not limited to: social/emotional learning, student engagement, Therapeutic Crisis Intervention, MA curriculum frameworks, MCAS implementation, IEP and Progress Reporting processes, content-specific instructional sessions, trauma informed treatment modalities, prevention and intervention of bullying in schools, assistive technology, sensory intervention, art therapy, and animal-assisted therapy.

Additional trainings covering topics related to COVID-19 including its transmission and prevention, proper use of PPE, and effective hygiene and sanitization have been provided to all school staff. These trainings are overseen by School Nurse Paula Mauss, and are updated as appropriate with re-training times built into the staff training schedule.



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## Off-site learning opportunities

Southeast Campus School has suspended its general Field Trip planning and implementation until further notice. Off-site learning opportunities, including the Equestrian Science program, will still be available to students under the following guidelines.

- All off-site trips are to a location approved at least 48 hours in advance by school administration.
  - Additional stops (including restaurants, rest areas, alternative locales) are not permitted.
  - SEC staff will check vehicles for cleanliness and sufficient fuel before students may enter the vehicle.
  - All SEC vehicles will be disinfected before and after use. Cleaning supplies are available to SEC staff, and a cleaning log is included in each vehicle.
  - SEC staff will direct students to sit in socially distant seating of at least 3 feet in SEC vehicles; students and staff must wear masks (unless medically or clinically indicated otherwise) and seatbelts while riding in SEC vehicles.
- Student guardians will provide explicit consent for off-site trips.
- Only off-site trips with a clear educational purpose indicated by each attending student's IEP will be approved.
- Off-site trips will be limited to 3 students and 2 adults at a maximum.
- Students who are not able to participate in off-site opportunities indicated by their IEP due to being on a Remote Learning plan will have an appropriate virtual alternative arranged and offered.



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## Certification of health and safety requirements

The Home for Little Wanderers Southeast Campus School attests that it implements and enforces health and safety requirements outlined through DESE Reopening Guidance. This includes but is not limited to updates to the following protocols and procedures:

- Preventative Measures
- Health and Hygiene Protocols
- Parent Attestation
- Daily Screening Policy
- Identifying and Handling of Sick Student
- Identifying and Handling of Sick Staff
- Physical Restraint and Intervention Protocol

Additionally, SEC attests to the health and safety requirements:

- **Staying home if sick:** Southeast Campus students and staff must stay home if they are feeling sick or have any symptom associated with COVID-19.
- **Protocols for responding to COVID-19:** Southeast Campus follows all protocols established by DESE and EEC when directing response to COVID-19 scenarios, including communication of or possible exposure to COVID-19 by students or staff or any changes to statewide opening phases. SEC protocols include frequent communication with DPH and the Plymouth Board of Health in these scenarios.
- **Face coverings and masks:** Students and staff must wear face coverings or masks, with exceptions only for those students or staff for whom it is not safe to do so due to age, medical conditions, or other considerations. In cases in which face coverings or masks are not possible, social distancing of 6 feet is required, unless not feasible due to the personal situation. Parents will be responsible for providing students with face coverings or masks. Southeast Campus will have disposable masks available for students who need them. Staff may choose to wear their own mask, or one provided by the school.



# Southeast Campus School

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- **Frequent hand washing and hand sanitizing:** All students and staff must engage in frequent handwashing, including upon arrival, before and after meals, after bathroom use, after coughing or sneezing, and before dismissal. We will provide time in the schedule to allow for frequent and effective handwashing in which individuals use soap and water to wash all surfaces of their hands for at least 20 seconds, wait for visible lather, rinse thoroughly, and dry with an individual disposable towel. If handwashing is not available, hand sanitizer with at least 60 percent alcohol content can be used.
  - **Maintaining 3-6 feet of separation at all times:** All students and staff must maintain a social distance of 6 feet to the greatest extent possible. Desks are spaced at least 3 feet apart and facing the same direction, and the separation must be maintained when students are entering and exiting the building and moving through the school (including to and within restrooms) when feasible.
  - **Isolation and discharge protocols for students who may become ill during the day:** Southeast Campus has a room isolated from the main building for students who become sick during the school day. The room is maintained for students with COVID-19 symptoms, has multiple points of egress, and is separate from the nurse's office.
  - **Small, isolated groups of students:** Instead of transitioning to different classrooms each period, students will remain in the same classroom for much of the day. Groups will not combine with other students. At this time, group sizes are restricted to a maximum of 6 students, with a maximum of 9 individuals, including students and staff, in each room. Students will leave the classroom to go to the gym or outside while continuing to maintain the 6 feet separation expectation.
  - **Regular cleaning, sanitizing, disinfecting, and disposal protocols:** Southeast Campus will ensure that facilities and surfaces are regularly cleaned, sanitized, and disinfected in accordance with health and safety guidelines and that hazardous materials are disposed of properly.



# Southeast Campus School

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- **Entry screening and other facility operations:** All staff and students will receive a screening upon entering the building following established protocols.
  - **Safe practices on transportation:** Students are transported to and from SEC in district-arranged transportation, according to district transportation plans. All bus/van drivers are asked to maximize space between riders and follow requirements for wearing masks or face coverings. Buses and vans must be cleaned and disinfected on a regular basis. All SEC vehicles will be disinfected before and after use. Cleaning supplies are available to SEC staff, and a cleaning log is included in each vehicle. SEC staff will direct students to sit in socially distant seating of at least 3 feet in SEC vehicles in arrangements according to DESE transportation guidelines; students and staff must wear masks and seatbelts while riding in SEC vehicles, some exceptions for mask use may be made for medical and/or behavioral reasons. Windows will be kept open to allow for proper air circulation during the transport except under extreme weather conditions.
  - **Training for staff and students:** All staff and students will receive regular training on the current health and safety standards and practices.



# Southeast Campus School

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## SEC School calendar 2020-2021

SOUTHEAST CAMPUS SCHOOL - CALENDAR 2020-2021  
PLYMOUTH, MA 02360

THIS CALENDAR SUBJECT TO CHANGE BASED ON PUBLIC HEALTH GUIDELINES

JULY - 2020					School Days in Month: (20)
Mon	Tue	Wed	Thu	Fri	
			1	2	
6	7	8	9	10	Summer Program Starts 7/6/20 - Dismissal at 3PM Tier 1 Students return 7/6/20
13	14	15	16	17	
20	21	22	23	24	SUMMER EARLY DISMISSALS FRIDAYS - 1:00 PM
27	28	29	30	31	

JANUARY - 2021					School Days in Month: (19)
Mon	Tue	Wed	Thu	Fri	
				1	1/1/20 - New Year Day
4	5	6	7	8	M.L. King Day - 1/18/21 (no school)
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	2nd Quarter Ends - 1/22/21

AUGUST - 2020					School Days in Month: (16)
Mon	Tue	Wed	Thu	Fri	
3	4	5	6	7	Tier 2 Students return 8/3/2020
10	11	12	13	14	
17	18	19	20	21	Summer Program Ends 8/24/20- Dismissal - 1:00 PM
24	25	26	27	28	
31					

FEBRUARY - 2021					School Days in Month: (15)
Mon	Tue	Wed	Thu	Fri	
1	2	3	4	5	School Vacation 2/1/21 - 2/19/21
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	

SEPTEMBER - 2020					School Days in Month: (20)
Mon	Tue	Wed	Thu	Fri	
					First Day of School 9/2/20 Tier 3 students return 9/2/2020 Dismissal 1:00 PM
7	8	9	10	11	*Teachers Report - 9/1/20
14	15	16	17	18	
21	22	23	24	25	LABOR DAY 9/7/20 (no school)
28	29	30			

MARCH - 2021					School Days in Month: (22)
Mon	Tue	Wed	Thu	Fri	
1	2	3	4	5	3rd Quarter Mid-Point - 3/2/21
8	9	10	11	12	*Teacher Professional Day - 4/26/21 (no school)
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

OCTOBER - 2020					School Days in Month: (20)
Mon	Tue	Wed	Thu	Fri	
			1	2	*1st Quarter Mid-Point - 10/5/19
5	6	7	8	9	*Indigenous People's Day - 10/12/20 (no school)
12	13	14	15	16	
19	20	21	22	23	*Teacher Professional Day - 10/23/20 (no school)
26	27	28	29	30	

APRIL - 2021					School Days in Month: (17)
Mon	Tue	Wed	Thu	Fri	
			1	2	3rd Quarter Ends - 4/5/21
5	6	7	8	9	4/19-21 - 4/23/21 Spring Vacation (no school)
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

NOVEMBER - 2020					School Days in Month: (18)
Mon	Tue	Wed	Thu	Fri	
2	3	4	5	6	1st Quarter Ends - 11/6/20
9	10	11	12	13	Veterans' Day - 11/11/20 (no school)
16	17	18	19	20	
23	24	25	26	27	Thanksgiving Holiday 11/26/20 & 11/27/20
30					

MAY - 2021					School Days in Month: (19)
Mon	Tue	Wed	Thu	Fri	
3	4	5	6	7	*Teacher Professional Day (masks) - 5/7/21 (no school)
10	11	12	13	14	
17	18	19	20	21	4th Quarter - Mid-Point - 5/14/21
24	25	26	27	28	Memorial Day - 5/31/21 (no school)
31					

DECEMBER - 2020					School Days in Month: (17)
Mon	Tue	Wed	Thu	Fri	
			1	2	2nd Quarter Mid-Point - 12/1/20
7	8	9	10	11	
14	15	16	17	18	Winter Vacation - 12/24/20 - 1/1/21
21	22	23	24	25	
28	29	30	31		

JUNE - 2021					School Days in Month: (13)
Mon	Tue	Wed	Thu	Fri	
	1	2	3	4	*Graduation Day 6/4/21
7	8	9	10	11	*Last Day (without Snow Days) 6/17/2021 (1 day dismissal)
14	15	16	17	18	RESERVED FOR SNOW DAY MAKE-UP 6/18/21 - 6/24/21
21	22	23	24	25	
28	29	30			4th Quarter Ends - 6/17/21

VIRTUAL OPEN HOUSE - 9/10/2020 - 5:30 PM - 6:30 PM  
 PARENT/GUARDIAN ADVISORY GROUP - 10/22/2020 - 5:30 PM - 6:30 PM  
 PARENT/GUARDIAN ADVISORY GROUP - 1/7/2021 - 5:30 PM - 6:30 PM  
 PARENT/GUARDIAN ADVISORY GROUP - 3/25/2021 - 5:30 PM - 6:30 PM  
 PARENT/GUARDIAN ADVISORY GROUP - 5/27/2021 - 5:30 PM - 6:30 PM  
 1<sup>st</sup> TEACHER PARENT CONFERENCES - 1/12/2020 - 5:30 PM - 7:30 PM  
 2<sup>nd</sup> TEACHER PARENT CONFERENCES - 4/8/2021 - 5:30 PM - 7:30 PM  
 ALL PFLAG AND PARENT CONFERENCE MEETINGS ARE SCHEDULED AS  
 VIRTUAL GATHERINGS UNTIL FURTHER NOTICE  
 REPORT CARDS / PROGRESS REPORTS ISSUED: Quarterly

**Blue** - No School    **Green** - Summer / Resend School Year Starts  
**Yellow** - Dismissal 1:00 PM    **Red** - Summer / Resend Program Ends

SOUTHEAST CAMPUS: 900 Ship Pond Rd., Plymouth, Ma. 02360  
 SCHOOL YEAR & SUMMER SESSION HOURS: 8:10 AM - 3:00 PM -  
 EARLY RELEASE WEDNESDAYS at 1:00 PM (FRIDAYS IN SUMMER SESSION)